TABLE OF CONTENTS

How to Access the Fluxx System
Collective Abundance Fund Eligibility Questions
Registration
How to Log into Fluxx System
How to Start an Application
How to Continue a Saved Application
How to Submit an Application
General Tips
Important Dates
Contact Information
HOW TO ACCESS FLUXX

Visit webpage
https://grants.ndncollective.org/collective-abundance-fund/
& click on the ‘APPLY NOW’ button
1. Choose your language: English or Spanish

2. Complete the four eligibility questions using the drop-down arrows

3. Click on ‘SUBMIT’ button to have your answers evaluated.

If you are eligible for the Collective Abundance Fund, you will continue to Registration.
1. Complete all the contact information fields

2. Click ‘SUBMIT REQUEST’ button

3. You will receive your login credentials via email within 2 business days of creating an account.

*Last day to register is July 7, 2023, by 3pm Central Standard Time
PROCESSING TIME:
2 BUSINESS DAYS

You will receive an email from Fluxx with your login credentials, which includes your User Name.
● Click on weblink to create a password

If you do not receive an email within 2 business days:
● Check the spam/junk email folder
● Contact grantsinfo@ndncollective.org

Keep a record of your username and password for future reference
1. Visit **FLUXX** webpage: https://ndncollective.fluxx.io

2. Enter your username & password under ‘**Login Now**’ on the left hand side of the screen

3. Click on ‘**SIGN IN**’ button

*Usernames & passwords are case, character, and space sensitive. Please enter them in correctly.*
HOW TO START AN APPLICATION

1. Navigate to the ‘Full Application’ link in the left side gray panel.

2. Click the ‘EDIT’ button located in the top right section of the application page.
HOW TO START AN APPLICATION

3. The application will open in ‘EDIT’ mode

4. Answer all required fields and questions

5. The ‘SAVE’ button will save your work & the ‘CANCEL’ button will exit edit mode.

*Remember to SAVE often! The application portal does not auto-save.
HOW TO CONTINUE A SAVED APPLICATION

1. Navigate to ‘Full Application’ link in the left side gray panel.

2. Click ‘EDIT’ button located in the top right section of the application page.

3. Continue completing the application questions

*Remember to SAVE often! The application portal does not autosave.
HOW TO SUBMIT AN APPLICATION

1. When you are ready to submit, click ‘SAVE’ button. This will take you out of edit mode.

2. Click ‘SUBMIT’ button located in the bottom right section of the application page.

Review your application carefully before submitting. Once submitted, you cannot make any changes to it.
HOW TO SUBMIT AN APPLICATION

3. A note box will appear. Feel free to add a note or leave blank.

4. Click ‘OK’ button

5. You will receive an email that your application was received.

*If you do not receive an email, please log back into Fluxx and click ‘SUBMIT’ button or reach out to grantsinfo@ndncollective.org

NDN Collective Abundance Application Received
Dear model.grantee_org_owner.first_name:

Thank you for submitting an application to NDN Collective Abundance Fund grant program. This email is a confirmation that we have received your submission, and will be reviewing it over the next few months. The ID number for your submission is model.grant_or_request_id.

We appreciate the opportunity to consider your request. If you have any questions, please don’t hesitate to contact us referencing the ID number above. Notification of an award or declination will be at the end of September.

We look forward to the potential for partnership as we work to defend, develop, and decolonize our people and create a world that is just and equitable for all people and Mother Earth.

In solidarity,

NDN Collective
6. Your submitted application can be found under the ‘Submitted Requests’ link.

*The application status will be ‘Application in Review’*
GENERAL TIPS

FLUXX SYSTEM ACCESS
Using a computer or laptop is best to complete the eligibility quiz, registration, and application.

USE THE CHROME WEB BROWSER
The Chrome web browser works best with the Fluxx system.

HOW TO RESET PASSWORD
If you do not remember your password, go to the “reset or create password” link on the Fluxx login web page and follow the instructions.

SAVE YOUR APPLICATION ANSWERS FREQUENTLY
The Fluxx system does not auto-save.

COMPLETE YOUR ONLINE APPLICATION
All applications must be complete using the Fluxx system. We do not accept faxed, mailed, or emailed applications due to format of application and character limits. Due to the volume of submissions, we cannot accept late or incomplete applications.
IMPORTANT DATES

- Application opens **Tue, May 9, 2023**
- Registration ends **Fri, July 7, 2023, at 3pm***
- Completed application submitted on **Tue, July 11, 2023, by 5pm***
- Award notifications sent mid-late September 2023
- Grant start date is October 1, 2023

*All times are in US Central Standard Time Zone
FLUXX TECHNICAL SUPPORT

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For more information, visit the Collective Abundance Fund Website
ndnco.cc/ColAb