



NDN

# COLLECTIVE ABUNDANCE FUND

FLUXX USER GUIDE

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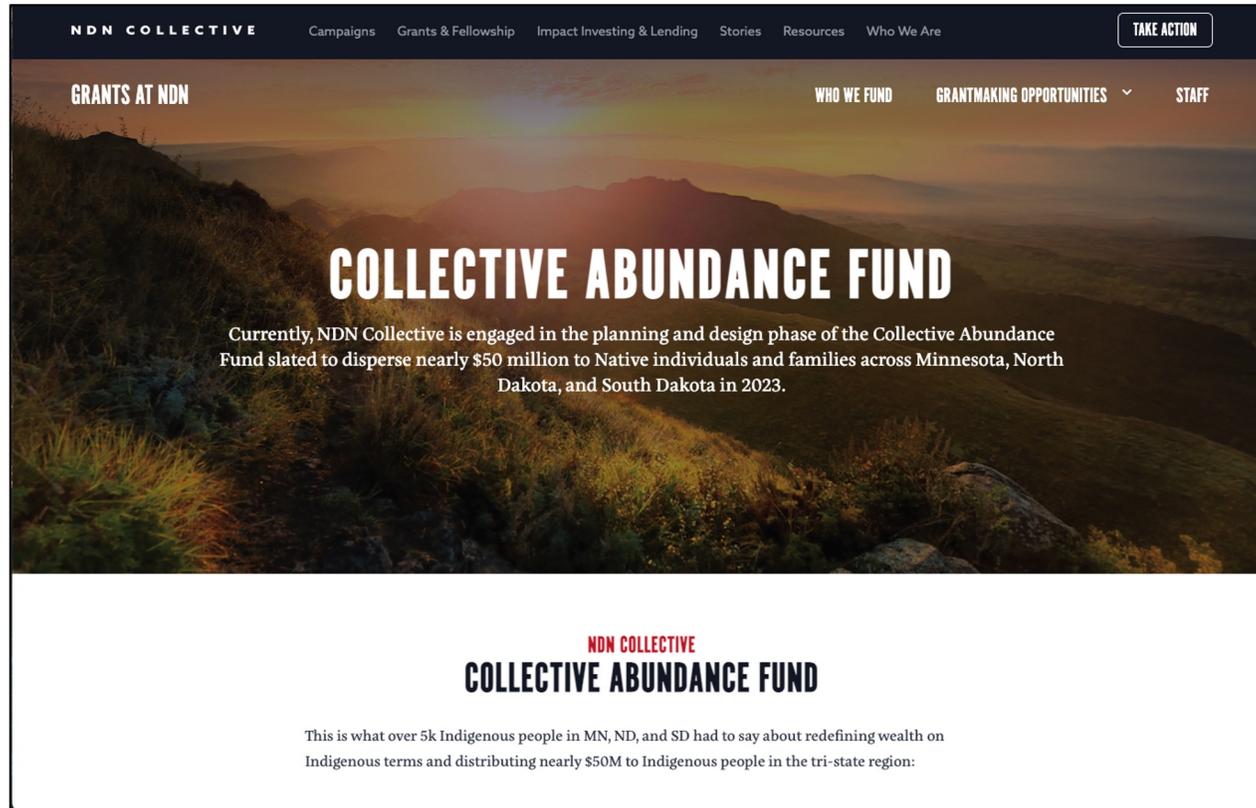
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# HOW TO ACCESS FLUXX



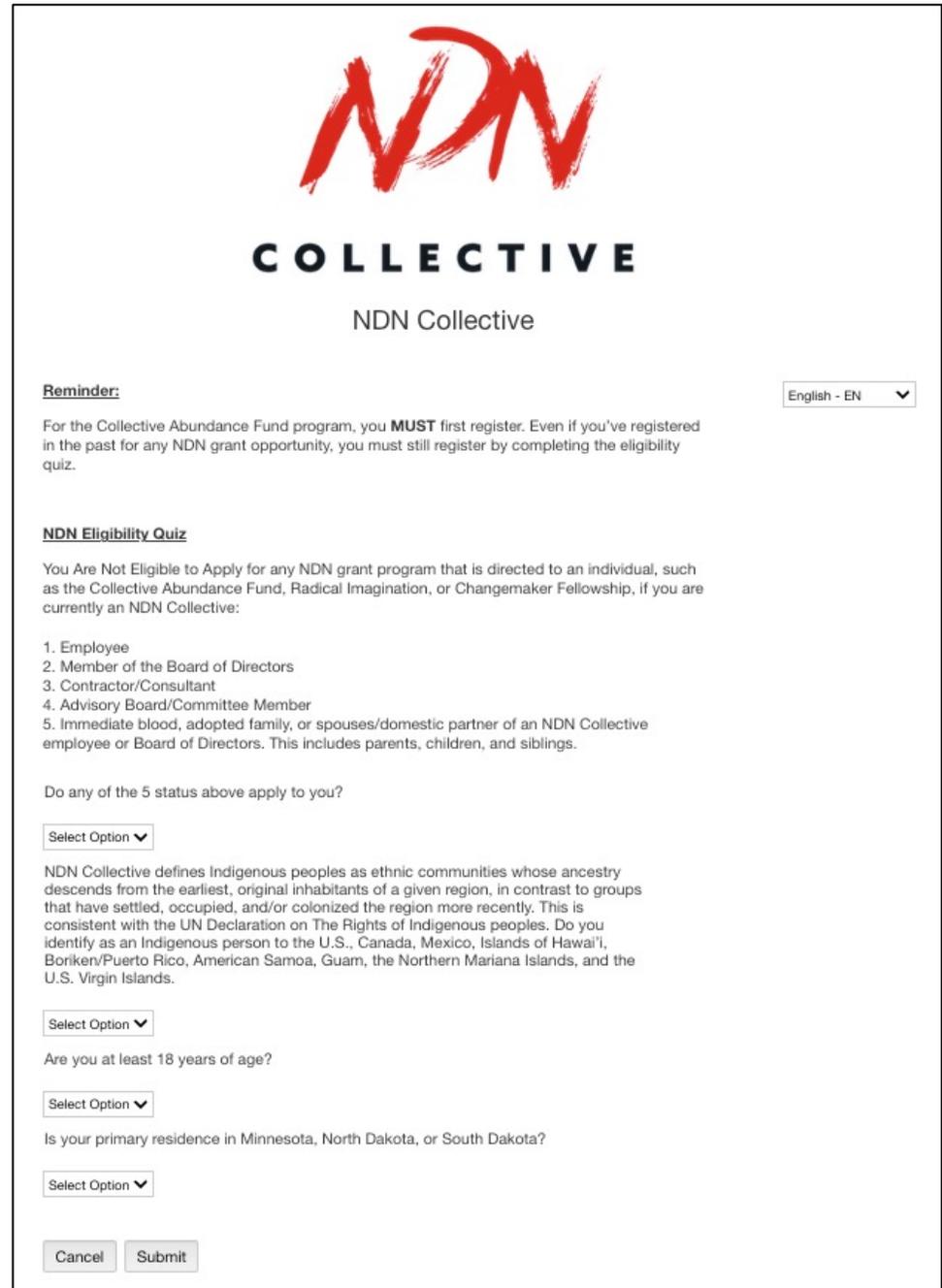
Visit webpage  
<https://grants.ndncollective.org/collective-abundance-fund/>  
& click on the **'APPLY NOW'** button



# NDN ELIGIBILITY QUIZ

1. Choose your language: English or Spanish
2. Complete the four eligibility questions using the drop-down arrows
3. Click on '**SUBMIT**' button to have your answers evaluated.

*If you are eligible for the Collective Abundance Fund, you will continue to Registration.*



The screenshot shows the NDN Collective registration page. At the top is the NDN Collective logo, consisting of the letters 'NDN' in a red, brush-stroke font, with the word 'COLLECTIVE' in a bold, black, sans-serif font below it. Underneath the logo is the text 'NDN Collective'. In the top right corner, there is a language selection dropdown menu currently set to 'English - EN'. Below the logo, a 'Reminder' section states: 'For the Collective Abundance Fund program, you **MUST** first register. Even if you've registered in the past for any NDN grant opportunity, you must still register by completing the eligibility quiz.' This is followed by a section titled 'NDN Eligibility Quiz' which explains that users are not eligible to apply for certain grant programs if they are currently an NDN Collective member. A list of five status categories is provided: 1. Employee, 2. Member of the Board of Directors, 3. Contractor/Consultant, 4. Advisory Board/Committee Member, and 5. Immediate blood, adopted family, or spouses/domestic partner of an NDN Collective employee or Board of Directors. Below this list is a question: 'Do any of the 5 status above apply to you?' with a 'Select Option' dropdown menu. The next section defines Indigenous peoples and asks 'Do you identify as an Indigenous person to the U.S., Canada, Mexico, Islands of Hawai'i, Boriken/Puerto Rico, American Samoa, Guam, the Northern Mariana Islands, and the U.S. Virgin Islands.' This is followed by another 'Select Option' dropdown menu. The final question is 'Are you at least 18 years of age?' with a 'Select Option' dropdown menu. Below this is another question: 'Is your primary residence in Minnesota, North Dakota, or South Dakota?' with a 'Select Option' dropdown menu. At the bottom of the page are two buttons: 'Cancel' and 'Submit'.

# REGISTRATION

1. Complete all the contact information fields
2. Click '**SUBMIT REQUEST**' button
3. You will receive your login credentials via email within 2 business days of creating an account.

*\*Last day to register is July 7, 2023, by 3pm Central Standard Time*



NDN Collective

English - EN ▼

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Collective Abundance Registration

**REMINDER:** For the Collective Abundance Fund program, you **MUST** first register. Even if you've registered in the past for any NDN grant opportunity, you must still register by completing the eligibility quiz.

**Helpful hints:**

1. Using a computer or laptop is best to complete registration, login, and/or your Application.
2. Chrome browser works best with the grant application online system.

**Registration**

Plan to register and complete log-in credentials well before the grant deadline on July 11, 2023. After you register, it can take up to 48 hours to receive your username and password; please check your spam folder if you do not see the email in your inbox. Any attempts to register later than 3 p.m. Central Standard Time on July 7, 2023 will not guarantee submission by the 5 p.m. Central Standard Time application deadline on July 11, 2023. Registration ends at 3 p.m. Central Standard Time on July 7, 2023.

**Application Due Date**

It is best to begin working on your application well before the deadline to accommodate for any unforeseen circumstances, and to give yourself enough time to complete all required sections and upload any supporting documents. Technical support cannot be ensured after 3 p.m. US Central Time on July 7, 2023.

**For More Information:**

**General Grant Information and Technical Support:**  
Technical Support Specialist, Dakotah Jim - [grantsinfo@ndncollective.org](mailto:grantsinfo@ndncollective.org).

NDN Office: (605) 791-3999

**Grant Purpose & Content:**  
[Sharon@ndncollective.org](mailto:Sharon@ndncollective.org) - Minnesota Program Officer  
[Star@ndncollective.org](mailto:Star@ndncollective.org) - South Dakota Program Officer  
[Courtney@ndncollective.org](mailto:Courtney@ndncollective.org) - North Dakota Program Officer

**Applicant Contact Info**

\*\* All items below are required fields.

**First Name**

**Last Name**

**Phone**

**Phone Extension**

**Email**

**Address**

**Address 2**

**City**

**Country**

**State/Province**

**Postal Code (Zip)**

**Region**

**Tribe/Indigenous Affiliation, Nation, Community**

# PROCESSING TIME: 2 BUSINESS DAYS

You will receive an email from Fluxx with your login credentials, which includes your User Name.

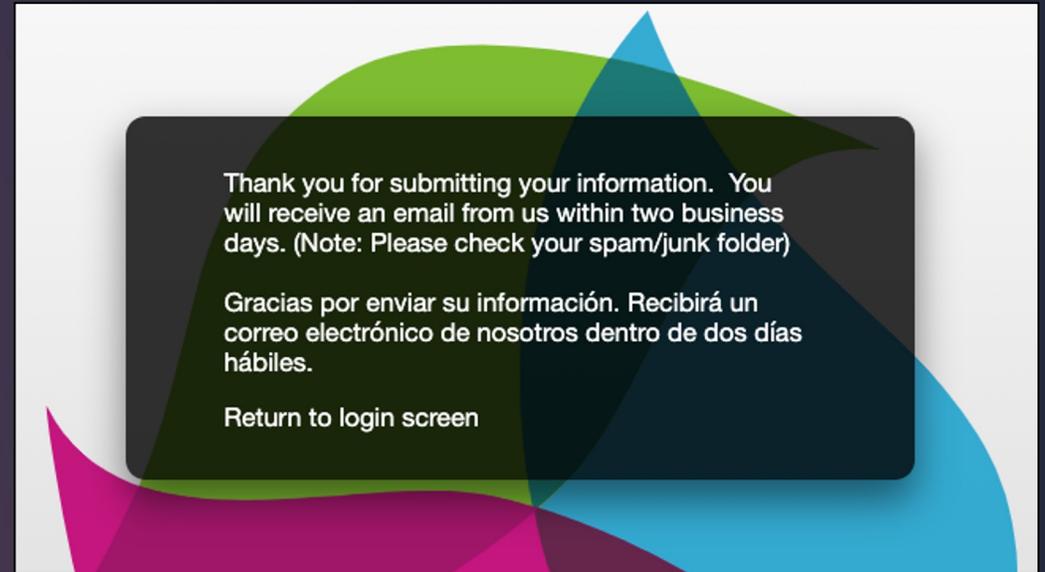
- Click on weblink to create a password

If you do not receive an email within 2 business days:

- Check the spam/junk email folder
- Contact

[grantsinfo@ndncollective.org](mailto:grantsinfo@ndncollective.org)

*Keep a record of your username and password for future reference*



Welcome to the NDN Collective application portal. You are receiving this email because you are eligible to apply for one of our funding opportunities.

*Bienvenido/a al portal de solicitudes del Colectivo NDN. Has recibido este correo electrónico porque eres elegible para solicitar una de nuestras oportunidades de financiamiento.*

You have been assigned the following user name and password, which allow you to login at <https://ndncollective.fluxx.io> to start the application process.

*Se te ha asignado el siguiente usuario y contraseña, los cuales te permiten iniciar tu sesión en <https://ndncollective.fluxx.io> para comenzar el proceso de solicitud.*

- \* User Name/Usuario: <https://ndncollective.fluxx.io/token/47c1032de7709a2e11e07cbdde9bc57789af3f0a38f47745dd>
- \* Password/Contraseña: <https://ndncollective.fluxx.io/token/47c1032de7709a2e11e07cbdde9bc57789af3f0a38f47745dd>

As a Native-led foundation working to build Indigenous power, we're excited about the potential to work alongside you to defend, develop, and decolonize our people and create a world that is just and equitable for all people and the planet. Thank you for your commitment to this work. Please don't hesitate to reach out directly to our team with any questions or comments.

*Como una fundación dirigida por personas Indígenas la cual trabaja para forjar el poder Indígena, nos emociona la posibilidad de trabajar a tu lado para defender, desarrollar y descolonizar a nuestros Pueblos Indígenas y crear un mundo justo y equitativo para toda la gente y el planeta. Gracias por tu compromiso a este trabajo. Por favor no dudes en comunicarte directamente con nuestro equipo si hay alguna pregunta o comentario.*

In solidarity,

*En solidaridad,*

NDN Collective

*El Colectivo NDN*

# HOW TO LOG INTO FLUXX

1. Visit **FLUXX** webpage:  
<https://ndncollective.fluxx.io>
2. Enter your username & password under '**Login Now**' on the left hand side of the screen
3. Click on '**SIGN IN**' button

*\*Usernames & passwords are case, character, and space sensitive. Please enter them in correctly.*

English - EN

**NDN**  
**COLLECTIVE**  
NDN Collective

Login Now:

Username

Password

Sign in

[Reset or create password](#)

**New to the Grants Portal?**

**Helpful hints** - It is best to use a computer or laptop to complete registration, log-in and/or LOI. Chrome browser works best with the grant application online system. **Note:** After registration, please make sure to check your junk/spam folder as sometimes the login information email will end up in there.

Want to learn more about how our Fluxx system works? Click [Here](#).

**Create Your Profile**

Thank you for your interest in NDN Collective. In order to be considered for funding, the first step is for you to complete registration. Please click on the "Create an Account Now" button below to start. Please ensure you have entered accurate information (including email address) when completing the registration form.

You will then receive an email notification from the NDN Collective with login information, which will give you access to the portal and our open grant applications.

Should your grant application be approved, this portal will give you access to our reporting templates.

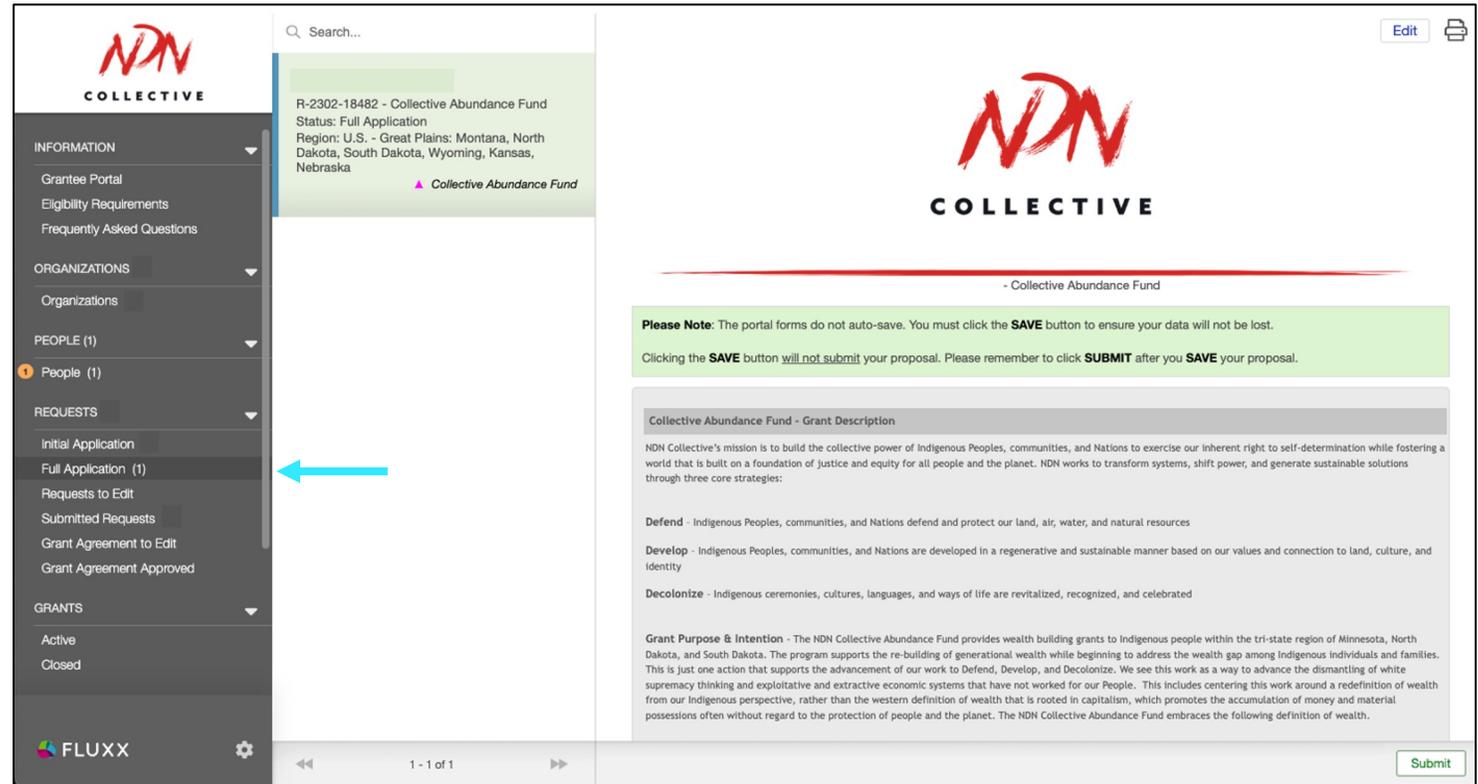
If you've registered in the past for any NDN grant opportunity, please click Log-in Now. You do not need to register again.

Create an Account Now - [Community Self Determination](#)

**FLUXX**  
Privacy Policy Accessibility

# HOW TO START AN APPLICATION

1. Navigate to the **'Full Application'** link in the left side gray panel.
2. Click the **'EDIT'** button located in the top right section of the application page.



# HOW TO START AN APPLICATION

3. The application will open in **'EDIT'** mode
4. Answer all required fields and questions
5. The **'SAVE'** button will save your work & the **'CANCEL'** button will exit edit mode.

*\*Remember to SAVE often! The application portal does not auto-save.*

The screenshot displays a web application interface for 'FLUXX'. On the left is a dark sidebar menu with categories: INFORMATION (Grantee Portal, Eligibility Requirements, Frequently Asked Questions), ORGANIZATIONS (Organizations), PEOPLE (1) (People (1)), REQUESTS (1) (Letter of Interest (1), Full Application, Requests to Edit, Submitted Requests, Grant Agreement to Edit, Grant Agreement Approval), GRANTS (Active, Closed), and REPORTS (Reports Due). The main content area is titled 'Application Questions' and contains the following text: 'Wealth Building Goals. Wealth building goals present your individual/family's overall intention and projected outcomes as a result of your wealth building activities. Your goals should speak to the transformative change you expect and align with NDN's Indigenous wealth definition. Indigenous wealth is described as a quality of life and mindset that encircles family and community well-being and the care of relationships (self, family, extended family, community, land, environment), and a spirit of generosity. Money is a tool to support basic needs (e.g., safety, food, shelter, education) and bring financial security and self-determination so that one can live a "good life," abundant in social and cultural sharing.' Below this is question 1: '1. What are your overall wealth building goals? Where do you see yourself and your family if you were awarded this once in a lifetime opportunity? What will you make happen that transforms you and your family and that reflects Indigenous wealth and a "good life" of abundance?' followed by a large text input field and a 'Characters left for field: 4000' indicator. Below that is 'Family Information' text: 'Grant awards are intended to support Indigenous individuals and families reside in the tri-state (MN, ND, SD) region. Family information should provide an overall picture of your current situation and circumstances.' This is followed by question 2: '2. a) What is your household income?' with an input field, and 'b) How many people are in your household (individuals living with you 50% or more of the time or anyone who spends at least 183 nights in your home in a year)?' with three dropdown menus for 'Number of Adults', 'Number of Children', and 'Number of Other Dependents'. At the bottom of the form is question 3: 'c) Please indicate' with a dropdown menu. At the bottom right of the page are 'Cancel' and 'Save' buttons, and a 'Top' button.



# HOW TO CONTINUE A SAVED APPLICATION

1. Navigate to '**Full Application**' link in the left side gray panel.
2. Click '**EDIT**' button located in the top right section of the application page.
3. Continue completing the application questions

*\*Remember to SAVE often! The application portal does not autosave.*

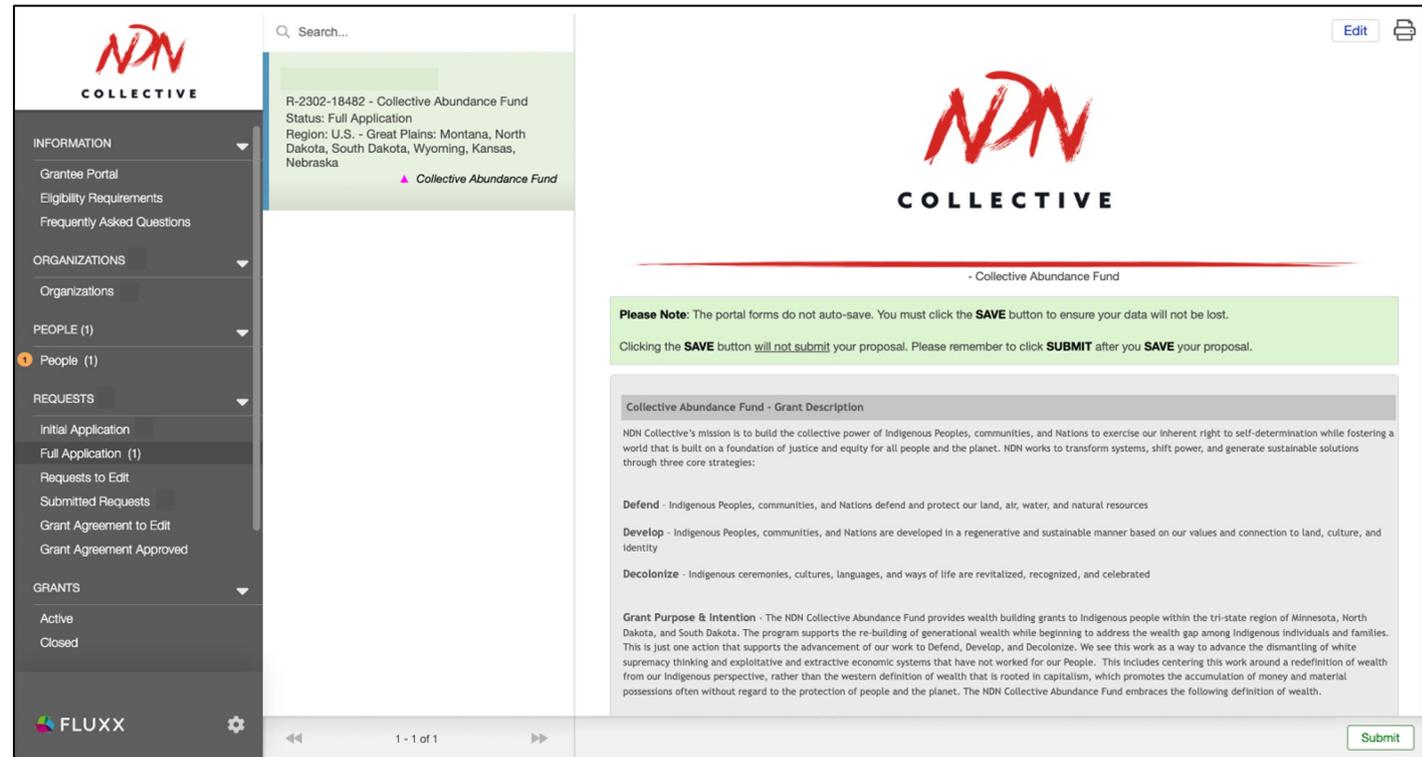
The screenshot displays the NDN Collective Abundance Fund application portal. On the left, a dark gray sidebar contains a menu with categories: INFORMATION, ORGANIZATIONS, PEOPLE (1), REQUESTS, and GRANTS. Under 'REQUESTS', the 'Full Application (1)' link is highlighted with a light blue arrow. The main content area shows the application details for 'R-2302-18482 - Collective Abundance Fund' with a status of 'Full Application'. In the top right corner of the main content area, there is an 'Edit' button and a printer icon. Below the application details, there is a 'Please Note' section and a 'Collective Abundance Fund - Grant Description' section. At the bottom right of the main content area, there is a 'Submit' button.



# HOW TO SUBMIT AN APPLICATION

1. When you are ready to submit, click '**SAVE**' button. This will take you out of edit mode.
2. Click '**SUBMIT**' button located in the bottom right section of the application page

*Review your application carefully before submitting. Once submitted, you cannot make any changes to it.*



The screenshot displays the NDN Collective application portal interface. On the left is a dark sidebar menu with categories: INFORMATION (Grantee Portal, Eligibility Requirements, Frequently Asked Questions), ORGANIZATIONS (Organizations), PEOPLE (1) (1 People (1)), REQUESTS (Initial Application, Full Application (1), Requests to Edit, Submitted Requests, Grant Agreement to Edit, Grant Agreement Approved), and GRANTS (Active, Closed). The main content area shows a search bar, a header with the NDN Collective logo, and a green banner with a 'Please Note' warning: 'The portal forms do not auto-save. You must click the SAVE button to ensure your data will not be lost. Clicking the SAVE button will not submit your proposal. Please remember to click SUBMIT after you SAVE your proposal.' Below this is a section titled 'Collective Abundance Fund - Grant Description' containing text about the fund's mission and core strategies: Defend, Develop, and Decolonize. At the bottom right of the main content area is a green 'Submit' button. The footer of the page includes the FLUXX logo and a page indicator '1 - 1 of 1'.



# HOW TO SUBMIT AN APPLICATION

3. A note box will appear.  
Feel free to add a note or leave blank.
4. Click '**OK**' button
5. You will receive an email that your application was received.

*\*If you do not receive an email, please log back into Fluxx and click '**SUBMIT**' button or reach out to [grantsinfo@ndncollective.org](mailto:grantsinfo@ndncollective.org)*

The screenshot shows the NDN Collective application submission interface. At the top, the NDN Collective logo is displayed. Below it, the text 'BillieTEST WhiteTEST' and 'R-2203-12580 - NDN Radical Imagination' is visible. A green 'Please Note' box contains the following text: 'The portal forms do not auto-save. You must click the **SAVE** button to ensure your data will not be lost. Clicking the **SAVE** button will **NOT** submit your proposal. Please remember to click **SUBMIT** after you **SAVE** your proposal.' Below this, a 'Note for Submit' dialog box is open, with the text: 'Second this box will pop up. You can write a note or just click OK to submit.' The 'OK' button is circled in red.

## **NDN Collective Abundance Application Received**

Dear model.grantee\_org\_owner.first\_name:

Thank you for submitting an application to NDN' Collective Abundance Fund grant program. This email is a confirmation that we have received your submission, and will be reviewing it over the next few months. The ID number for your submission is model.grant\_or\_request\_id.

We appreciate the opportunity to consider your request. If you have any questions, please don't hesitate to contact us referencing the ID number above. Notification of an award or declination will be at the end of September.

We look forward to the potential for partnership as we work to defend, develop, and decolonize our people and create a world that is just and equitable for all people and Mother Earth.

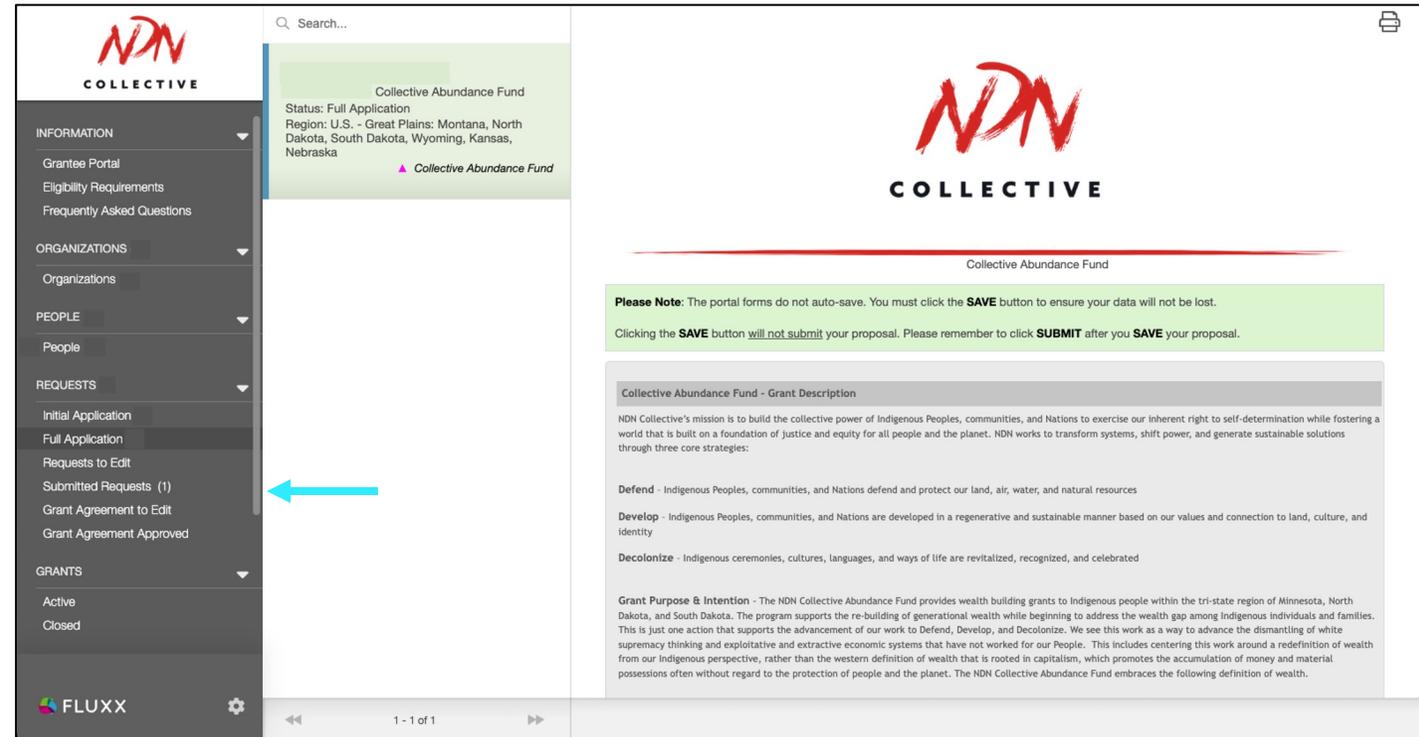
In solidarity,

NDN Collective

# HOW TO SUBMIT AN APPLICATION

6. Your submitted application can be found under the '**Submitted Requests**' link.

*\*The application status will be '**Application in Review**'*



The screenshot displays the NDN Collective web application interface. On the left is a dark sidebar with a navigation menu. The 'REQUESTS' section is expanded, and the 'Submitted Requests (1)' link is highlighted with a light blue arrow. The main content area shows the details of a 'Collective Abundance Fund' application, including a search bar, status information, and a 'Please Note' section. The 'Please Note' section states: 'The portal forms do not auto-save. You must click the SAVE button to ensure your data will not be lost. Clicking the SAVE button will not submit your proposal. Please remember to click SUBMIT after you SAVE your proposal.'



# GENERAL TIPS

## **FLUXX SYSTEM ACCESS**

Using a computer or laptop is best to complete the eligibility quiz, registration, and application.

## **USE THE CHROME WEB BROWSER**

The Chrome web browser works best with the Fluxx system.

## **HOW TO RESET PASSWORD**

If you do not remember your password, go to the “reset or create password” link on the Fluxx login web page and follow the instructions.

## **SAVE YOUR APPLICATION ANSWERS FREQUENTLY**

The Fluxx system does not auto-save.

## **COMPLETE YOUR ONLINE APPLICATION**

All applications must be complete using the Fluxx system. We do not accept faxed, mailed, or emailed applications due to format of application and character limits. Due to the volume of submissions, we cannot accept late or incomplete applications.

# IMPORTANT DATES

- ❑ Application opens **Tue, May 9, 2023**
- ❑ Registration ends **Fri, July 7, 2023, at 3pm\***
- ❑ Completed application submitted on **Tue, July 11, 2023, by 5pm\***
- ❑ Award notifications sent mid-late September 2023
- ❑ Grant start date is October 1, 2023

\*All times are in US Central Standard Time Zone



## FLUXX TECHNICAL SUPPORT

[grantsinfo@ndncollective.org](mailto:grantsinfo@ndncollective.org)

(605) 791-3999

## COLLECTIVE ABUNDANCE FUND STAFF

Sharon Pazi Zea, Minnesota Program Officer

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Teresa Peterson, Program Manager

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For more  
information, visit  
the Collective  
Abundance Fund  
Website  
[ndnco.cc/ColAb](http://ndnco.cc/ColAb)

